# MINUTES NO. 2009-04-WS

# OF A

# WORK SESSION

# OF THE CITY COUNCIL OF

# THE CITY OF MADISON, ALABAMA

# OCTOBER 14, 2009

---

The Madison City Council met in a public work session on Wednesday, October 14, 2009, at 5:30 p.m. in Conference Room No. 130 of the Madison Municipal Complex, Madison, Alabama. The published purpose of the Work Session was to review the FY 09/10 proposed budget.

Elected Governing Officials in attendance:

| | |
|---|---|
| Mayor Paul Finley | Present |
| Council District No. 1 Tim Holcombe | Present |
| Council District No. 2 Steve Haraway | Present |
| Council District No. 3 Jerry Jennings | Present |
| Council District No. 4 Tim Cowles | Present |
| Council District No. 5 Tommy Overcash | Present |
| Council District No. 6 Larry Vannoy | Present* |
| Council District No. 7 Bill Holtzclaw | Present |

* via telephone

Noting that a quorum was present, the meeting was called to order at 5:35 p.m. by Council President Tommy Overcash.

Also in attendance were: Finance Director Lillie Causey, HR Director Terri Towry, Parks & Recreation Director Mike Cassell, Police Major Lee Weaver, Planner Johnny Blizzard, Building Director Cody Phillips, Senior Center Director Judy Meiers, Planning Director Bob Atallo, Assistant City Clerk-Treasurer Stacy Gilley, City Engineer Gary Chynoweth, Fire Chief Ralph Cobb, Executive Assistant to the Mayor Taylor Edge, Public Works Director Dana Stahl, Police Chief Larry Muncey and recording secretary Kristen N. Bruseth

Public Attendance: W.C. Fuller and David Cochran

The following budgetary issues were discussed:

- Fiscal Year 2010 Goals and Objectives
  - Continue services and programs for residents
    - Police and Fire protections
    - Municipal Court services
    - Trash collection services
    - Construction and maintenance of streets, sidewalks and other infrastructure
    - Land Use planning
    - Building permits and inspection services
    - Public Library services
    - Operations of City-owned buildings
    - General Administrative services

- Fiscal Year 2010 Proposed Budget Important Considerations
  - Revenues
    - Economic conditions
    - Actual collections



5B

        - Conservative estimates
    - Expenditures
        - Continue existing services
        - Impact of annualized cost
- Budget Parameters – Personnel Cost
    - New positing hiring – need only
    - Fill vacant positions – need only
    - No discretionary overtime
    - Reduce seasonal/temporary employment
    - Reduce operating cost to fund step raises
    - Restrict travel and training
    - Restrict travel and training that require overtime
- Budget Parameters – Operating Cost
    - Hold operating cost to a minimum
        - ✓ Supplies
        - ✓ Advertising
        - ✓ Telephone
        - ✓ Publications
        - ✓ Gas and oil
        - ✓ Utilities
        - ✓ Maintenance
- Budget Parameters – Capital Cost
    - Hold capital outlay expenditures to a minimum
    - Phase capital-lease purchases
    - Consider the purchase of used vehicles
- Budget Parameters – Reserve
    - Work to support Finance Committee recommendation to maintain a minimum fund balance of 20% in the General Fund
- Revenues, Other Sources and Beginning Sources for all funds (FY 10 Proposed)
    - Taxes $14,260,874
    - Licenses and permits $5,058,967
    - Fines $1,150,733
    - Intergovernmental $9,479,979
    - Other revenues $1,807,429
    - Other sources $13,021,333
    - Beginning resources $3,541,469
- Expenditures and uses for all funds (FY 10 Proposed)
    - Personnel services $22,257,144
    - Operating $7,745,001
    - Capital $1,169,273
    - Debt service $9,313,249
    - Uses $7,836,117
- General Fund Revenues, Other Sources and Beginning Sources (FY 10 Proposed)
    - Taxes $11,760,874
    - Licenses and permits $5,058,967
    - Fines $805,600
    - Intergovernmental $4,841,568
    - Other revenues $1,763,733
    - Other source $4,117,035
    - Beginning resources $2,027,023
- General Fund Expenditures and Uses (FY 10 Proposed)
    - Personnel services $22,228,144
    - Operating $5,863,788
    - Capital $1,319,823
    - Debt Service $685,998
    - Uses $277,047
- General Fund Projected Fund Balance
    - Estimated Fund Balance – October 1, 2009 $6,644,676
        - ✓ Add: Revenues $24,230,745
        - ✓ Add: Other sources $4,117,035
        - Total Resources $34,992,256
        - ✓ Less: Expenditures $30,097,753

| | |
|---|---|
| ✓ Less: Uses | $277,047 |
| | $30,374,800 |
| Projected Fund Balance Sept. 30, 2010 | $4,617,653 |

Mayor Finley reviewed his 2010 Agenda, as follows:

- Finish 10-Year Plan
- Break ground on Fire Station 2
- Break ground on Police Station addition
- Break ground on Senior Center addition
- Break ground on Bradford Creek greenway
- Break ground on Madison Hospital
- Break ground on I565/County Line interchange
- Break ground on Old Madison Pike improvements
- Break ground/finish Animal Shelter addition
- Cut ribbon on Madison YMCA
- Break ground/finish 1 new dog park
- Complete Phase 2 of Access Madison
  - add wireless system for City
  - start televising city council meetings
  - start televising P&Z meetings
- Complete Recreational Project enhancements
  - Mill Creek Elementary fields $25,000
  - Columbia Elementary fields $35,000
  - Palmer Park Soccer field lighting $100,000
  - Palmer Park Tournament Baseball enhancements $30,000
  - Dublin Park Concession/Bathroom facility $50,000
  - Creekwood Bathroom facility $20,000
- Economic Development
  - Break ground at Waterstone
  - Define Skate Center roadmap with Frank Pitts
  - Sign one major new development
  - Start one new downtown project

Proposed figures for City Departments General Fund FY 09/10:

| | |
|---|---|
| • General Administration | $1,229,221 |
| • Police Department | $6,683,711 |
| • Public Works Department | $3,982,198 |
| • City Clerk Department | $807,161 |
| • Recreation Department | $2,676,420 |
| • Fire Department | $5,109,947 |
| • Planning Department | $434,742 |
| • Court Clerk Department | $1,095,813 |
| • City Council | $160,456 |
| • Finance Department | $959,675 |
| • Human Resources | $4,214,806 |
| • Mayor's Office | $408,221 |
| • Revenue Department | $288,837 |
| • Engineering Department | $482,480 |
| • Senior Center | $306,319 |
| • Information Technology | $310,896 |
| • Legal Department | $332,278 |
| • Building Services Department | $891,619 |
| **Total Expenditures and uses** | **$30,374,800** |
| **Fund Balance** | **$4,617,653** |

- Reviewed proposed funding for outside agencies
- Scheduled CIP Work Session for October 30, 2009 from 1:00 pm – 5:00 pm at the Madison Municipal Complex

## ADJOURNMENT

Having no further business to discuss, the meeting was adjourned at 9:15 p.m.

Signatures on following page.

Minutes No. 2009-04-WS, dated October 12, 2009, read, approved and adopted this 26th day of October 2009.

Council Member Tim Holcombe
District One

Council Member Steve Haraway
District Two

Council Member Jerry Jennings
District Three

Council Member Tim Cowles
District Four

Council Member Tommy Overcash
District Five

Council Member Larry Vannoy
District Six

Council Member Bill Holtzclaw
District Seven

Concur:

Paul Finley
Mayor

Attest:

Melanie A. Williard
City Clerk-Treasurer

Kristen N. Bruseth
Recording Secretary